CIPA PETITION REQUEST

Name ___________________________ Date _______________________

Cornell ID# ______________________ E-Mail _______________________

CIPA petitions are intended for CIPA-specific program adjustments such as:
- Substituting a different course (than one listed in the CIPA materials) for meeting an established course requirement. The petition must be approved before the substitute course is taken.
- Pursuing an off-campus study option
- Changing one’s faculty advisor

Note: Requests for adding and dropping classes after the deadline for this is passed, or for a grade change or a leave of absence, should be made directly to the Cornell Graduate School. The Graduate School petition can be found online: http://www.gradschool.cornell.edu.

PETITION (If more space is needed, please type up petition on a separate sheet and attach it.)

________________________________________________________________________
________________________________________________________________________

EXPLANATION

________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________

Academic advisor(s) ___________________________ Date ___________________________

Complete the top portion of this form (please type!) and submit it to the CIPA Office.

Office Use Only

ACTION TAKEN

☐ Approved ☐ Denied

COMMENTS:

_______________________________________________________________________

Director of Graduate Studies ___________________________ Date __________________}

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